

**Supplier Quality Requirements (9/12/2024)**  
**BEPC**

**The following requirements apply based on the Purchase Order received from BEPC**

**PACKING AND SHIPPING.** Supplier must prepare/package product for BEPC to prevent shipping damage and deterioration.

**SHIPMENT/DELIVERY.** Shipments or deliveries, as specified in a BEPC Purchase Order, shall be in accordance with the specified quantities and the specified schedules. Supplier is encouraged to notify BEPC of any anticipated or actual delay.

**BEPC FURNISHED MATERIALS.** All materials furnished by BEPC are to be returned with the product upon completion of the order unless other arrangements have been made.

**SUBCONTRACTING/APPROVED SUPPLIERS.** Any BEPC supplier may subcontract to another supplier provided that BEPC is provided with the same rights and protection as stated in the Purchase Order and the BEPC Supplier Quality Requirements. Suppliers may only use approved suppliers of BEPC and/or its customers.

**RIGHT OF ENTRY.** Supplier shall allow BEPC representatives, BEPC customers, statutory and regulatory agencies right of entry into the applicable areas of Supplier's facilities and the entire supply chain to verify all processes and records.

**QUALITY.** Supplier shall provide and maintain an inspection system which will assure that all delivered products conform to Purchase Order requirements, whether manufactured or processed by the supplier or a sub-tier supplier. Supplier shall maintain controls and perform all inspections and tests required to substantiate product conformance to Purchase Order requirements. If not specified in the Purchase Order, contact BEPC for required revision of drawings, specifications and other requirements. Supplier is required to notify BEPC of changes in product and/or process definition to obtain BEPC's approval prior to such changes.

**INSPECTION AND TEST EQUIPMENT.** Supplier shall maintain inspection and test equipment to assure calibration traceable to a known national or international standard. Calibration records must be maintained and made accessible to BEPC, if required.

**FOREIGN OBJECT DAMAGE.** Supplier shall control/prevent foreign object damage or contamination during manufacture, assembly, inspection and/or shipment. The FOD program requirements must be made accessible to BEPC upon request.

**RECORDS.** The Supplier shall maintain records of work performed for BEPC. Records shall include the COC provided to BEPC as well as records that support the certificate. Records must be available to BEPC upon request. Records must be maintained for 15 years.

**CERTIFICATIONS.** Supplier must ensure that individual parameters within a given specification have been met. Certifications must reflect that all applicable manufacturing and process specifications called for on the engineering drawing have been met.

**CALIBRATION SERVICES ONLY.** Calibration of inspection equipment shall be performed traceable to National Institute of Standards and Technology (NIST) or other national or international standards. Certificates of Calibration shall be provided.

**CHANGES.** Any change to the requirements as stated on the Purchase Order must be approved by BEPC prior to taking action on those proposed changes.

**SHELF-LIFE PRODUCTS.** Supplier will provide BEPC with product that is no less than 75% of its shelf-life remaining.

COUNTERFEIT PARTS PROGRAM. Supplier shall have AS6174 conforming procedures in place to prevent use of counterfeit parts. Any knowing and willful act to falsify, conceal or alter a material fact, or any false, fraudulent or fictitious statement or representation in connection with the performance of work under this purchase order may be punishable in accordance with applicable legal statutes.

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PERSONNEL COMPETENCY. BEPC may specify specific qualifications for personnel performing work related to the details of the Purchase Order provided. The supplier should be ready to provide evidence to BEPC if requested.

PERSONNEL COMMUNICATION. Supplier is required to communicate with their personnel regarding the following:

- Their contribution to product or service conformity to requirements
- Their contribution to product safety
- The importance of ethical behavior

Questions should be directed to Ryan Thimesch, Owner/Quality Manager @316-942-8870